



SAFEGUARDING AND PROTECTION OF VULNERABLE ADULTS POLICY

The purpose and scope of this policy statement

Creative Active Lives CIC is a non-profit organisation that invests profits into providing inclusive, accessible entertainment and educational activities to people of all ages and abilities who face barriers to accessing opportunities to improve physical and mental wellbeing.

The purpose of this policy statement is:

- To protect vulnerable adults who receive Creative Active Live's services from harm.
- To provide staff and volunteers, with the overarching principles that guide our approach to the protection of vulnerable adults.

This policy applies to anyone working on behalf of Creative Active Lives, including senior managers and the board of trustees, paid staff, volunteers, sessional workers, agency staff and students.

Legal framework

This policy has been drawn up on the basis of legislation, policy and guidance that seeks to protect vulnerable adults in England.

Supporting documents

This policy statement should be read alongside our organisational procedures for Safeguarding Vulnerable Adults.

Policy Statement

- Creative Active Lives believes everyone has the right to live free from abuse or neglect regardless of age, ability or disability, sex, race, religion, ethnic origin, sexual orientation, marital or gender status.
- Creative Active Lives is committed to creating and maintaining a safe and positive environment and an open, listening culture where people feel able to share concerns without fear of retribution.
- Creative Active Lives acknowledges that safeguarding is everybody's responsibility and is committed to prevent abuse and neglect through safeguarding the welfare of all adults involved.
- Creative Active Lives recognises that health, well-being, ability, disability and need for care and support can affect a person's resilience. We recognise that some people experience barriers, for example, to communication in raising concerns or seeking help. We recognise that these factors can vary at different points in people's lives.
- Creative Active Lives recognises that there is a legal framework within which we need to work, to safeguard adults who have needs for care and support and for protecting those who are unable to take action to protect themselves. We will act in accordance with the relevant safeguarding adult legislation and with local statutory safeguarding procedures.
- Actions taken by Creative Active Lives will be consistent with the principles of adult safeguarding, ensuring that any action taken is prompt, proportionate and that it includes and respects the voice of the adult concerned.

Commitments

In order to implement this policy Creative Active Lives will ensure that:

- Everyone involved with Creative Active Lives is aware of the safeguarding adult procedures and knows what to do and who to contact if they have a concern relating to the welfare or wellbeing of an adult.
- Any concern that an adult is not safe is taken seriously, responded to promptly, and followed up in line with Creative Active Lives Safeguarding Adults Policy and Procedures.
- The well-being of those at risk of harm will be put first and the adult actively supported to communicate their views and the outcomes they want to achieve. Those views and wishes will be respected and supported unless there are overriding reasons not to (see the Safeguarding Adults Procedures).
- Any actions taken will respect the rights and dignity of all those involved and be proportionate to the risk of harm.
- Confidential, detailed and accurate records of all safeguarding concerns are maintained and securely stored in line with our Data Protection Policy and Procedures.
- Creative Active Lives will cooperate with the Police and the relevant Local Authorities in taking action to safeguard an adult.
- All Board members, staff, self-employed contractors and volunteers understand their role and responsibility for safeguarding adults.
- Creative Active Lives continually assesses the suitability of volunteers and staff to prevent the employment of unsuitable individuals in this organisation.
- Creative Active Lives shares information about anyone found to be a risk to adults with the appropriate bodies. For example: Disclosure and Barring Service, Services, Police, Local Authority/Social Services.
- Actions taken under this policy are reviewed by the Board and senior management team on an annual basis.

Contact details

Nominated safeguarding lead:

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We are committed to reviewing our policy and good practice annually.

This policy was last reviewed on: 3rd January 2024

Signed: Rachel Conlisk